

## SUPPORT GROUP FACILITATOR JOB DESCRIPTION



### **SCOPE OF WORK**

Older Adult Services at The LGBTQ Center in Long Beach (The Center) is seeking a part-time group facilitator for monthly “Encore Men” group meetings. Encore Men is a support group for gay, bisexual and trans men and non-binary people who self-identify as older adults or seniors.

The Encore Men drop-in group was created by gay and bisexual men to provide a safe, affirming, and inclusive space for gay, bisexual, trans, and non-binary people who self-identify as older adults or seniors. As a drop-in group, everyone is welcome, and participation is at their own pace. This group provides community and a safe space for everyone. The facilitator should have excellent group facilitation and listening skills, as well as excellent administrative and organizational skills.

### **I: FUNCTIONAL RESPONSIBILITIES**

- Facilitate monthly “Encore Men” meeting.
- Prepare ice-breaker question and discussion topic for each meeting.
- Send out outreach and reminder emails to group of participants.

### **II: QUALIFICATIONS**

- Graduate degree from an accredited institution of higher learning in Psychology (AMFT, LMFT) or Social Work (MSW, ASW, LCSW).
- At least two (2) years of clinical experience, including group facilitation.
- Demonstrated knowledge of trauma-informed practices for LGBTQ+ older adults
- Ability for work two Saturdays per month from 10:30am to 12:30pm.
- Ability to pass FBI background check.
- Ability to obtain and maintain liability insurance.

### **III: COMPENSATION**

This position is as an Independent Contractor, not as a Center employee. The facilitator will work a total of up to six (6) hours monthly: Four (4) hours for group facilitation and up to two (2) hours of preparation time. The hourly rate is \$50-\$75 depending on experience and qualifications.

### **IV: HOW TO APPLY**

- To apply, send resume and cover letter to Valentina D’Alessandro, Older Adult Services Program Manager at [vdalessandro@centerlb.org](mailto:vdalessandro@centerlb.org). Incomplete applications will not be considered.

**V: AFFIRMATIVE ACTION STATEMENT**

The LGBTQ Center Long Beach (The Center) is an Affirmative Action/Equal Opportunity Employer and does not discriminate, exclude, or otherwise deny employment and/or advancement opportunities to any qualified candidate based on age, ancestry, color, disability/handicap, gender, gender identity/expression, national origin, place of birth, race, religion, sex, sexual orientation, and/or any other characteristic(s) protected under local, state, or federal laws in any of its hiring practices and activities. All employment decisions shall be made without regard to any of these characteristics.